



Business License

Apply online: <https://eastonpa.portal.opengov.com/categories/1079>

Business Privilege Tax and Business License

The fee for the license is per the license fee schedule for each calendar year with a due date of December 31st. Late fees will be added on January 31st. The fee is NOT reduced or pro-rated by the portion of the license year elapsed in the year first procured. An annual tax return form will be issued to you through the online portal once payment for the license is received. BPT form must be filed by April 15 or 105 days after end of fiscal year to avoid penalty and interest.

The tax ordinance was enacted under the authority of the local Tax Enabling Act (Act 511 1965), 5s P.S. 6901 et seq., and appears in the Codified Ordinances of the City of Easton at Article 321.05, 1112.14 1197.05, 30`.09, 311.02 and 339 and 109.01. the City of Easton Codified ordinances provide for and regulates the “assessment, levy and collection for the general revenue purposes of an annual Business Privilege tax upon persons, firms, companies, and corporations engaging in business, described therein, within the City of Easton. The Ordinance contains pertinent information relating to the definitions and rates; a copy can be requested through the City Clerk’s Office or the Business License Office.

Business Licenses may not be assigned or transferred; New Owners must apply for a new Business License. A taxpayer’s change of address must be reported in writing to this office within ten (10) days after such change becomes effective.

This License may be suspended or revoked at any time if it is determined that the holder of the permit or license secured the same by misrepresentation, failed to maintain qualifications required by federal, state, or local laws, engaged in fraudulent behavior, or misleading advertising, consented to or allowed any behavior which would constitute a crime under federal, state or local laws, including but not limited to drug trafficking or drug possession, committed an act of gross negligence, or allowed any manner or form of public nuisance.

If you own or operate more than one business, a separate application MUST BE MADE for each business. If you have any questions, please contact Bobbi Mastro in the Finance Department 610-250-6755.