The Town Crier for the City of Easton is an honorary, volunteer position; at the will of the Mayor. There is no compensation; and is an at-will appointment which either party may terminate for any or no reason. The individual appointed essentially will be the same as an independent contractor, in control of his or her own methods of fulfilling the role within the tradition of such position at various City events.

**Terms and Conditions**

The position of Town Crier for the City of Easton Pennsylvania is open to residents of the city, age 18 years and over, in good health, as this position may require extended periods of standing. It is desirable that the applicants possess the following:

- Excellent written and oral communication skills
- An outgoing personality
- Reasonable knowledge of the history of Easton and a willingness to acquire more
- Proven reliability
- A Valid driver’s license
- Ability to project voice
- Strong ties to Easton

1. All applicants must have a strong desire to be the Town Crier as it takes much time and energy.

2. Applicants desiring to be named Town Crier must complete the Application Form and the signed form is evidence of the applicant’s consent to these terms and conditions.

3. The decision of the committee will be a recommendation to the Mayor for appointment. The decision of the Mayor is final and the approval is for five years, unless circumstances require the term to be shortened.

4. Interviews of the applicants will be conducted by a committee appointed by the Mayor. The committee will comprise representatives of the city and city festivities. The make-up of the committee will be the Mayor as an ex-officio member with no vote, two members of City Council, the City Administrator, two representatives of the Greater Eaton Development Partnership and up to three residents actively involved in the city or theatre.

The position of Town Crier in Easton is voluntary and unpaid. The appointment of a Town Crier is in conjunction with festival events and the individual will not be an employee of the City of Easton, but a volunteer who
OTHER INCOME

Invitations to perform commercial cries for local businesses in the area, (e.g. opening of stores) is encouraged and allowed with the approval of the Mayor’s Office of Special Events (M.O.O.S.E.), provided that such appearance is in good taste and brings no embarrassment to the City of Easton. Fees for such appearances will be negotiated between the Town Crier and the private business. This fee is required to be claimed as income for tax filings (federal, state and local taxes.)

MEMBERSHIP

You are encouraged to join the national American Guild of Town Criers and the annual membership fee will be reimbursed to you by the MOOSE. Attendance at any competition or conference is at your own expense. However, fundraising efforts can be discussed with the MOOSE.

Any person found by the Mayor and Easton City Council to be in serious breach of the above conditions, or otherwise be considered as having brought the position into dispute, will be immediately removed as the Easton Town Crier and will not be eligible to hold the post at any other time in the future.

Town Crier Job Description:

Job Title: Town Crier

Town Crier Reporting to: The Mayor of the City of Easton PA

Job Purpose: To provide Town Crier duties for Easton PA

Key responsibilities and accountabilities: S

Scope of Job: To work at events and functions on behalf of the City of Easton together with providing your services at events arranged by other organizations in the community and through the MOOSE. All appearances must be scheduled approved by the MOOSE.

Costume: • The attire should be researched to determine authenticity and will be the responsibility of the individual, although the City may provide a portion of the funds needed. The costume must be kept in a clean and fine appearance.

Skills: The successful applicant will be expected to have, and to develop, a good local knowledge with an understanding of Easton and its history, to answer queries from visitors and to help locate cafes, restrooms, local attractions etc. It is hoped that the successful candidate will be able to make easy conversation with anyone seeking assistance during your duties. Your cries must be in good taste and in the spirit of the role.

Responsibility: The appointee represents Easton and its residents so you are expected to maintain a high standard of appropriate behavior and courtesy always during your duties, especially when in official attire.

Duties – Civic Events: It is anticipated you will attend many of the city’s events especially the opening of the Easton Farmers Market, Heritage Day, lighting of the Peace Candle, major announcements by the Mayor or City Council, and some of the other 120 events held annually.

Other local events: It is anticipated you will be invited to perform cries throughout the year promoting various charitable events (fundraisers, fests, etc). Other organizations in the community may also wish to use your services at their events. Attendance at these will be at your own discretion and subject to approval from the MOOSE.

Personal: To act with integrity always, and behavior in line with that of a councilor of the town. To actively pursue the role as Town Crier and to become a member of and abide by the rules/guidelines laid out by the American Guild of Town Criers (AHGTC), the criers Professional body. To have NO publicly aware political persuasion. To start every cry with “Oyez, Oyez, Oyez" and finish with “God Save the Queen”.

Revised August 5, 2020
The role of Town Crier should not be used as a means for personal gain unless previously agreed with the MOOSE.

Application Form: The position of Town Crier is an internationally recognized ancient and honorable position. The City of Easton Town Crier is an honorary, voluntary post for which the Mayor acts as appointing body and agent. The Town Crier is a public ambassador for Easton and as such the post holder will be expected to abide by certain rules. All applicants are requested to read the Job Description and Terms & Conditions before submitting the application.
Town Crier Application Form

The position of Easton Town Crier is an internationally recognized ancient and honorable position. This voluntary position is an Ambassador for Easton and as such the position holder will be expected to act accordingly and abide by certain rules.

All Applicant’s are requested to read the Job Description and Terms and Conditions before submitting the application.

Name: __________________________________________

Address: _________________________________________

________________________________________________________________________

Contact Number: Home ____________________________

Cell ___________________________

Email Address __________________________

Do you hold VALID pa Drivers License (please circle)    Yes       No

Do you have any criminal convictions? __________________________

Note: By completing and submitting this form, the successful candidate agrees to a full and complete criminal history check will be done prior to being engaged as the official Easton Town Crier.

Please answer the following (feel free to use additional paper if necessary)

Please explain why you would be suitable for the role of Easton’s Town Crier you may have for this position?

Revised August 5, 2020
Please write below an original cry based on the “opening of the Heritage Day celebration.” Your cry must be no less than 100 words and a maximum of 200 words.

Please provide any special training or abilities you have to be an excellent Town Crier.

By signing this application I confirm that all information included is truthful.